



# **2010** CUSTOMER SOLUTIONS GUIDE

For people who are committed to getting the numbers right.

# Peachtree by Sage 2010 Customer Solutions Guide

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# What's new in Peachtree 2010?

Features vary by product. Please see the product comparison chart for specific details.

#### **Transaction History**

- Easily and quickly view all history related to a particular customer or vendor transaction throughout the entire chain of events at any point in the sales or purchase process.
- View forward from a purchase order to a payment or backwards from a receipt to a quote.
- Save time getting to the information you need to take action!

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#### Transaction History

#### Business Analytics<sup>1</sup>

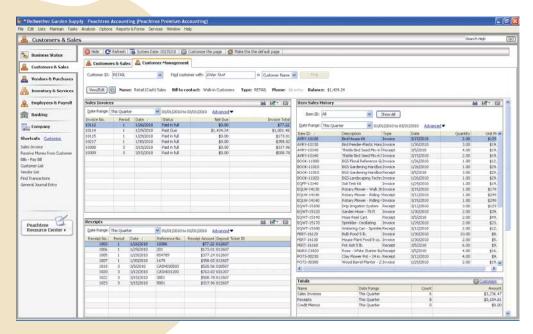
- See how your company is performing compared to other companies in your industry or geographic region with the new customizable company dashboard!
- Get instant access to view up-todate key financial trends in order to compare items such as Total Revenue, Gross Margin %, Days Sales Outstanding, and much more.
- Use this tool to help improve your business' financial health and make critical decisions.



#### **Business Analytics**

#### **Customer Management Center**

- Save time by viewing the details you need all in one place to better manage and service your customers without missing a beat.
- Create a customizable dashboard view of your customers' information such as their converted and unconverted quotes, invoices, receipts, time tickets, aged balances, items and services sold, and much more. Drill down to the detail and quickly take action too.
- Save time by looking up customers quickly based on their ID, phone number or any of their contact information, and filter further based on date ranges. Utilize the Recent Selections link to quickly pull up customers you have already viewed.
- Easily export customer information to Microsoft<sup>®</sup> Excel<sup>®</sup> or PDF, or launch an e-mail from the Customer Management Center.



Customer Management Center

#### Open Multiple Companies<sup>2</sup>

- Get your work done faster by being able to open and work in multiple companies within Peachtree at the same time!
- Open all of your companies at the same time and toggle in just one click to the company you need without closing your current company.
- If you would rather work in only one company at a time, now you can save time by not having to re-enter your login information when switching between companies. Enter your user id & password once and Peachtree will remember it until you close Peachtree.

#### Multiple Contacts<sup>3</sup>

- Store a virtually unlimited number of contacts for every customer in Peachtree!
- The new "Contacts" tab in the Customers screen allows you to keep track of many specific details you need to maintain your relationships for each of your customers.
- Track more details like contacts' titles, phone numbers, e-mail address, and specify the ship-to addresses.
- A new Notes field allows you to track unique information about each contact, like shipping instructions.

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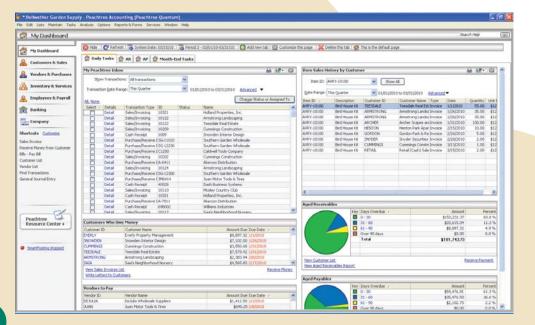
Track Multiple Contacts

#### Peachtree Quantum - Order Process Workflow

- Improve daily efficiency of your business with the new Order Process Workflow system in Peachtree Quantum.
- Keep track of all the moving parts of your order process so nothing gets missed and everything moves along as planned.
- Notify the next person in the process with a status and specific notes as needed.
- Have one centralized place to keep track of all the work involved in the process, or see just your own tasks.
- Automatically send notifications to designated Peachtree users once a task is completed.

#### Peachtree Quantum - My Dashboard

- Everyone is unique in how they work in Peachtree. Now every user can create their own personalized dashboard to help them focus only on what they need to.
- Customize the screens to only show things you do on a regular basis, like managing Aged Receivables, or Aged Payables, or Payroll and much more. Mix and match from various functions in Peachtree. Or make another view that shows only the tasks you need on a weekly or monthly basis – you choose!
- However you create your dashboard, you will have the ability to customize the individual areas and filter data based on how you need to track it. And security is assured because available modules are based on each user's security level.



My Dashboard

# Core Strengths of Peachtree

Getting the numbers right is critical to making better business decisions. Peachtree by Sage products are designed to provide the accuracy and control your small business needs to succeed. Based on real, double-entry accounting principles, Peachtree provides powerful internal accounting controls and reliable security, plus robust reporting for insights that increase profitability. Peachtree securely locks prior periods, and offers module- and screen-level user security to regulate financial data access. With Peachtree by Sage, you can expect increased accuracy and control over your finances—to empower the success of your business.

#### Real, Double-Entry Accounting for Accuracy and Control

Double-entry accounting provides for accounts that are accurate and in balance. Peachtree customers retain control over the bookkeeping process through the use of Accounting Periods and G/L Accounts. In Peachtree, each accounting period (usually a calendar month) can be locked so that the administrator can select who can edit transactions in prior periods.

#### Accounting Behind the Screens

When customers select the Journal button in various task windows, Peachtree displays the corresponding journal entries in the Accounting Behind the Screens window. These are journal entries Peachtree accounting records when saving a transaction. Users can modify the journal entry by changing the account IDs for each distribution listed in the transaction. This gives them visibility into how a transaction is being posted on both sides of the General Ledger, and allows users the ability to change any of the G/L accounts that the transaction affects.

Accounting Behin	d the Screens		Þ
 Cancel OK He			
Date:	Mar 15, 2010		
Invoice #:	10311		
Sales Journal	Cash Receipts Journal		
Account No.	Description	Debit	Credit
23100-00	GEORGIA: Georgia State Sales Tax		159.94 📥
23100-00	COBB: Cobb County Sales Tax		79.97
40000-LS	Landscaping Design		799.84
57000-LS	Cost of sales	To be calculated	
77500-00	Cost of sales	To be calculated	
40000-LS	Planting Service		199.90
57000-LS	Cost of sales	To be calculated	
77500-00	Cost of sales	To be calculated	
	Totals:	5,238.12	5,238.12

Accounting Behind the Screens

#### Screen-Level Security

Peachtree multi-user products provide the ability to control user access with a high degree of precision.

Security controls in Peachtree allow for screen-level and report groups access control. Administrators can select from more than 100 specific areas to give Add, Edit, View-Only, or No Access rights to each user. You can even block access to key navigation screens such as the Business Status Center.

Business Status	Customers & Sales Access:	Custom Access	~	
Customers & Sales	Task Area	Access Level		^
Custom Access	Maintenance	Custom Access	-	
Q Vendors & Purchases	Customer Information	Full Access	-	
Full Access	Customer Credit Card Information	Full Access	-	
Inventory & Services	Customer Beginning Balances	View Only	-	
Full Access	Tasks	Custom Access	-	
Employees & Payroll	Quotes	Full Access	-	
D Full Access	Sales Orders/Proposals	Full Access	-	
Banking & General Ledger	Receive Money	View Only	-	
Internet Pull Access	Sales/Invoicing	Full Access	-	
Company Full Access	Shipments	Full Access	-	
ALLA FOR ACCESS	Shipping Registration Wizard	No Access	-	
	Credit Memos	Full Access	-	Y
	To set access to all settings in this section, use the above the detailed settings.	drop down box that appe	ars	

#### User Security Set-up

#### Audit Trail Report

When a user wants to track changes to the company's data, the Peachtree audit trail provides that information in a very useable form. The audit trail tracks when a user enters data, edits existing data, or removes data. The Audit Trail Report provides accountability of users, deters users from fraudulent activity or mistakes, and tracks transaction history.

	Stone Arbor Landscaping Audit Trail Report For the Period From Sep 4, 2010 to Sep 4, 2010							
Titler Criteria Includes: 1) All Actions.								
Date	Time	User Name	Action	Window Name	Transaction ID	Transaction Reference	Amount	
9/4/10	8:43 AM	SAdams	Change	Stone Arbor Lands	SAdams	User Logon		
9/4/10	8:45 AM	SAdams	Add	Maintain Inventory	CLR DBL COPY			
9/4/10	8:45 AM		Change	Maintain Inventory	CLR DBL COPY			
9/4/10			Change	BJames	BJames			
9/4/10	10:21 AM	SAdams	Change	GEvans	GEvans			
9/4/10	10:34 AM		Change	Stone Arbor Lands	BJames	User Logon		
9/4/10			Add	Receipts	DBH	978987995	976.41	
9/4/10	10:54 AM	BJames	Add	Receipts	FAIRBANKS	920	5,982.10	
9/4/10	11:21 AM	BJames	Add	Receipts	OPECK	984	949.50	
9/4/10	1:35 PM	SAdams	Add	Maintain Employe	JEVERETT			
9/4/10	3:13 PM	BJames	Add	Receipts	LJENKE	952	337.60	
9/4/10	3:37 PM	BJames	Add	Receipts	REYNOLDS	988	890.40	
9/4/10	3:38 PM		Add	Receipts	REYNOLDS	992	890.40	
9/4/10	4:03 PM	LDavis	Change	Stone Arbor Lands	LDavis	User Logon		
9/4/10	4:04 PM	LDavis	Delete	Receipts	DBH	978987995	976.41	
9/4/10	4:04 PM	LDavis	Add	Receipts	DBH	978	325.47	
9/4/10	4:05 PM	LDavis	Add	Receipts	DBH	987	325.47	
9/4/10	4:05 PM	LDavis	Add	Receipts	DBH	995	325.47	
9/4/10	4:05 PM	LDavis	Change		LDavis	User Logoff		
9/4/10	4:06 PM	SAdams	Change	Maintain Employe	AHARDMAN	-		
9/4/10	4:06 PM	SAdams	Change	Maintain Employe	JHENDERSON			
9/4/10	4:06 PM	SAdams	Change	Maintain Employe	MHAYS			
9/4/10	4:06 PM	SAdams	Change	Maintain Employe	RDILLION			
9/4/10	4:06 PM	SAdams	Change	Maintain Employe	VRAMEZ			
9/4/10	4:54 PM	SAdams	Change		SAdams	User Logoff		
9/4/10	5:11 PM	BJames	Change		BJames	User Logoff		

#### Audit Trail Report

#### **Business Status Center**

Monitor business activity from this data-driven dashboard, which provides a quick overview of key indicators. Relevant information includes account balances, how much each customer owes, which bills are due for payment, and which customers are most profitable. Information is customizable so each user can see what's critical for their work, and easily drill down for more details. It's information that helps managers make good decisions.

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#### **Business Status Center**

#### Internal Accounting Review<sup>4</sup>

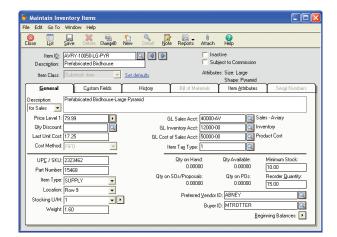
Up to 15 checks of your data are performed by the Internal Accounting Review process in Peachtree. These checks look for suspicious transactions and common accounting mistakes and give the user advice on correcting the transactions.

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#### Internal Accounting Review

#### Inventory Tracking and Replenishment

Inventory tracking is a real strength of the Peachtree product line. Small business owners can easily create and track inventory items based on userdefined attributes such as size, color, style, and more. Customers can maintain accurate Quantity on Hand information by reserving inventory requested on Purchase Orders and Sales Orders. They can even set up Peachtree to monitor inventory levels. When inventory reaches a predetermined level. Peachtree automatically creates a purchase order to replenish inventory. It's also possible to create purchase orders from sales orders and invoices.



#### Maintain Inventory Items

#### Inventory Pricing, Multiple Costing Methods

Peachtree makes it easy to update inventory prices. Establish up to 10 different, customizable price levels per item. It's easy to update prices by a specific dollar amount or percentage. Apply a pricing change to a handful of items or everything in inventory. A simple, point-and-click process allows the customer to apply price increases or decreases globally, rounding prices to a specific cent or dollar amount.

Peachtree customers can choose among several inventory costing methods. Average, LIFO, FIFO, and Specific Unit costing are available.

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Item Class	ars: Used as the default item class for new inventory items. This setting can	

#### Maintain Inventory Items and Inventory Items Default



# Which Product is Right for You?

#### Peachtree by Sage First Accounting 2010

Peachtree by Sage First Accounting 2010 is an easy-to-use, basic accounting solution that helps improve your productivity. It provides tools to create invoices, record customer payments, write checks, track expenses, produce customer statements, and generate financial statements. Getting started is easy using the Setup Guide and 20 instructional demos. Simplified navigation saves time and helps you track customer invoices from billing through payment. Ideal for start-ups and small businesses that are switching from a manual system or personal finance software, Peachtree First Accounting 2010 provides 35+ customizable reports and financial statements. First-time Peachtree customers receive 30 days of free support.<sup>5</sup>

#### **Additional Features:**

Purchasing Bank Reconciliation Easy Access to Lists NEW! Multiple Contacts<sup>3</sup> NEW! Peachtree Business Analytics<sup>1</sup> Item Tracking General Ledger NEW! Transaction History NEW! Automatic Backup



#### Peachtree by Sage Pro Accounting 2010

Peachtree by Sage Pro Accounting 2010 helps improve the productivity of your small business with standard accounting features that do the basics and much more. Automate your invoices, checks, and employee payroll.<sup>6</sup> You can record customer payments, create budgets, and track sales, inventory, and expenses. Save time with simplified navigation, integration with Microsoft Excel<sup>®</sup> and Word<sup>7</sup>, multi-tasking screens, and comparative budgeting capabilities. Peachtree Pro Accounting provides general ledger, accounts payable and receivable, and 100+ reports and financial statements. First-time Peachtree customers receive 30 days of free support; upgrading customers receive 1 free support call.<sup>5</sup> Managing your business with the accuracy and control you want...the results you need.

All of the features found in Peachtree First Accounting 2010, plus:

#### **Additional Features**

QuickBooks<sup>®</sup> Conversion<sup>8</sup> Sales Orders and Purchase Orders Customizable Invoices & Statements Quotes/Estimates<sup>9</sup>

2010 Customer Solutions Guide



#### Peachtree by Sage Payroll with Accounting Bundle 2010

Peachtree by Sage Payroll with Accounting Bundle 2010 provides an in-house payroll solution, plus the tools to manage all of your essential accounting tasks effectively and accurately. Use payroll to print paychecks from your PC, automatically calculate deductions, earnings, and taxes, retrieve maintained tax table calculations and forms, and e-File taxes quickly and easily.<sup>10</sup> Standard accounting tools help you record customer payments, create budgets, track sales, inventory, and expenses, as well as provide general ledger, accounts payable and receivable, and 100+ reports and financial statements. First-time Peachtree customers receive 6 months of free support; upgrading customers receive 1 free support call.<sup>5</sup>

#### All of the features found in Peachtree Pro Accounting 2010, plus:

#### **Additional Features:**

Electronic Tax Filing

Maintained Tax Table Calculations



#### Peachtree by Sage Complete Accounting 2010

Peachtree by Sage Complete Accounting 2010 provides robust core accounting for small businesses, plus features like job costing, time and billing, and in-depth inventory capabilities. Its multi-user option<sup>11</sup> improves productivity while providing screen-level security and a clear audit trail. More than 125 customizable business reports and financial statements are available. Save time with simplified navigation, integration with Microsoft Excel<sup>7</sup>, multi-tasking screens, and comparative budgeting. Audit Trail helps you track errors and deter fraud. Achieve better business results through accurate accounting and business controls with Peachtree Complete Accounting 2010.

All of the features found in Peachtree Pro Accounting 2010, plus:

#### **Additional Features**

Business Status Center Integration with UPS®<sup>12</sup> Microsoft Outlook® Synchronization<sup>13</sup> Automatic Creation of Purchase Orders Fixed Assets – Track up to 200 Assets<sup>14</sup> IMPROVED! Employee Management IMPROVED! Inventory Management NEW! Open Multiple Companies<sup>2</sup> NEW! Customer Management Center

#### Multi-User Value Pack

The Peachtree Complete Accounting 2010 Multi-User Value Pack is designed for small businesses with up to 5 licensed named users<sup>11</sup> and includes all of the features found in the single-user product.



#### Peachtree by Sage Premium Accounting 2010

Peachtree by Sage Premium Accounting 2010 is a comprehensive solution that provides premium features like multi-company consolidations, advanced budgeting, serialized inventory, and Crystal Reports<sup>®</sup> 2008.<sup>15</sup> Its multi-user option<sup>11</sup> can improve productivity, while providing screen-level security and a clear audit trail. Save time with simplified navigation, integration with Microsoft Excel<sup>7</sup>, multi-tasking screens, and comparative budgeting. Audit Trail helps you track errors and deter fraud. Peachtree Premium Accounting provides advanced analysis tools, and 140+ customizable reports and financial statements. Helping you to manage your business with Secure, Accurate Accounting that You Control – Peachtree Premium Accounting 2010.

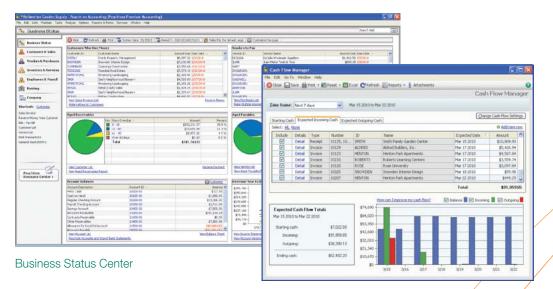
#### All of the features found in Peachtree Complete Accounting 2010, plus:

#### **Additional Features:**

Broadcast Invoices Terminal Services<sup>16</sup> Create Unlimited Number of Budgets Consolidated Financial Statements Archive Company Data

#### Multi-User Value Pack

The Peachtree Premium Accounting 2010 Multi-User Value Pack is designed for small businesses with up to 5 licensed named users<sup>11</sup> and includes all of the features found in the single-user product.



Cash Flow Manager

# **Industry Solutions**



Peachtree by Sage Premium Accounting 2010 – Accountants' Edition provides advanced business tools to help accountants serve their Peachtree clients effectively. Accountants can set up, open and edit files for any Peachtree 2010 product except Peachtree by Sage – Quantum.



Peachtree by Sage Premium Accounting for Construction 2010 provides advanced accounting features and construction-specific features. Construction features include progress billing, retainage tracking<sup>17</sup>, labor burden calculation, and insurance expiration tracking.



Peachtree by Sage Premium Accounting for Distribution 2010 provides advanced accounting features, and distribution-specific features. Distribution features include flexible pricing, customer and vendor management, serialized inventory tracking, and the ability to buy/sell in multi-quantity units.



Peachtree by Sage Premium Accounting for Manufacturing 2010 provides advanced accounting features and manufacturing-specific features and reports. Manufacturing features include enhanced BOM management and the ability to automatically generate purchase orders based on minimum stock levels and re-order quantities.



Peachtree by Sage Premium Accounting for Nonprofits 2010 provides advanced accounting and analysis tools, and nonprofit-specific features and reports. Nonprofit features include fundraising mail/merge templates, unified chart of accounts, and donor/grantor financial statements.

Peachtree Premium Accounting- Accountants' Edition Features	Peachtree Premium Accounting for Construction Features	Peachtree Premium Accounting for Distribution Features	Peachtree Premium Accounting for Manufacturing Features	Peachtree Premium Accounting for Nonprofits Features
Access Client Data from any Peachtree 2010 Product, except Peachtree Quantum	Construction-Specific Operational Reports	Buy/Sell in Different Units	Expanded Assembly Capabilities	Donation Receipts
Set-up, Open and Edit	Labor Burden Assessment	Enhanced Kitting and Assembly Capabilities	Creation and Tracking of Work Tickets	Fundraising Letter Template
Restore Client Backups	Progress Billing	Inventory Trend Analysis	Enhanced BOM Management	Member and Pledges Fees Outstanding
	Retainage Management for Companies Using Accrual Based Accounting	Order/Sell Using Vendor Part Numbers	Buy/Sell in Different Units	New Customer/ Donor Welcome Letter Template
	Subcontractor Insurance Tracking	Quantity Price Breaks	Manufacturing- Specific Operational Reports	Unified Chart of Accounts
				United Way-based Chart of Accounts

#### Industry-Specific Features:

# Meeting the Changing Needs of Your Business

# Has your business evolved to a point where your current software doesn't meet your needs? Do you require a solution that ties all your business functions together so your team will operate as one? **Peachtree by Sage – Quantum 2010 is here.**

#### Peachtree by Sage - Quantum

The most comprehensive product in the Peachtree product line, Peachtree Quantum is a top-of-theline accounting solution that provides all the features found in Peachtree Premium Accounting, plus it supports 10, 15, 20, 30, or 40 named users.<sup>18</sup> It offers performance, database, and security management benefits over the regular Peachtree product line. And for businesses needing solutions for workflow tracking, the Peachtree Quantum Order Process Workflow helps you keep track of all the moving parts of your order process so nothing gets missed and everything moves along as planned. It automatically includes access to customer support and product updates/upgrades for 12 months from date of purchase, as part of the Peachtree Business Care Essential Plan<sup>19</sup>, making it the most cost effective comprehensive accounting solution. Peachtree Quantum comes with a 90-day, no-risk return policy.

#### The Flexibility and Performance You Need

Peachtree Quantum is ideally suited for companies that are outgrowing the capabilities of other Peachtree or similar accounting solutions or companies looking for an alternative to higher priced accounting solutions without the high costs of implementation, training, and maintenance. Providing the flexibility and scalability needed by changing businesses, Peachtree Quantum is a robust, high-performance accounting solution. Its database has been optimized to support companies with larger transaction volumes and databases<sup>20</sup> to better manage additional customer, vendor, and inventory data.

#### A Comprehensive Combination of Powerful Features

Peachtree Quantum provides many of the same features offered by software solutions for mid-sized businesses. Setting new users up on the system is fast and easy with Role Based Security. Peachtree Quantum comes with both modular and screen level security with predefined security templates by job function that you can modify. Industry specific features for manufacturers, distributors, contractors and nonprofit organizations, such as tracking bill of materials, revisions, work tickets, progress billing, and retainage<sup>17</sup> and much more are included. Peachtree Quantum offers the best value for growth-oriented small businesses while not compromising accuracy and control.

Experience up to 90% faster save times <sup>21</sup> allowing up to twice as much work to be completed	Up to 50% faster look up lists and searches <sup>21</sup>	Unlimited <sup>22</sup> access to support for 1 year
Greater performance improvements should be experienced within multi- user environments	Access to nearly all reports in less than 1 second $^{21} \ensuremath{2}$	Developed to handle large data requirements <sup>20</sup>
Support for 10, 15, 20, 30, or 40 Users <sup>18</sup>	User setup optimized via Role Based security templates by job function	Product updates and software upgrades for 1 year <sup>19</sup>
Exclusive SmartPosting Technology	NEW! Order Process Workflow	NEW! Personalized User Dashboards

#### Includes all features from Peachtree Premium Accounting 2010 and our Peachtree Industry-Specific product line, plus:

# How to Choose the Right Peachtree Solution

#### **Business Solutions**

	Feature	First Accounting
	Easy Start-up and Use	
	Accounts Payable: Check Writing, Bill Payment, Purchases, Purchase Orders	•
	Accounts Receivable: Quotes <sup>9</sup> , Invoicing, Receive Payments, Sales Orders	
Standard	Account Register	
	Customizable Reports	35+
Accounting	Conversion from QuickBooks® 2006-2009, Basic through Enterprise®	
	E-mail Alerts, Forms, Reports and Financial Statements23	
	Internal Accounting Review <sup>4</sup>	
	Inventory: Assemblies, Average/LIFO/FIFO Costing Methods, Back Orders	
	IMPROVED! Password Security	
	Attach documents to transactions and records	
	Peachtree Business Analytics'	
	Comparative Budget Spreadsheet Creator - track 4 years	
	Integration with Microsoft Excel <sup>7</sup>	
Business	Payroll Solutions <sup>6</sup>	
	NEW! Customer Management Center	
Management	NEW! Track Multiple Contacts <sup>3</sup>	
Tools	NEW! View Transaction History	
	Electronic Bill Payment through Peachtree Bill Pay <sup>24</sup>	
	Integration with UPS®12 and 3rd party solutions	
	NEW! Open Multiple Companies <sup>2</sup>	
	Sync your Outlook® Contacts <sup>13</sup>	
	Auto Creation of Purchase Orders	
Advanced	Audit Trail	
	Fixed Assets <sup>14</sup>	
Accounting	Job Costing - Phase and Cost Level	
	Advanced Budgeting	
Premium	Archive Company Data	
	Company Consolidation Wizard	
Features	Crystal Reports® 2008 <sup>15</sup>	
	Departmentalized Financial Statements	
	Serialized Inventory	
	Developed to handle large data requirements <sup>20</sup>	
	Exclusive SmartPosting Technology	
Peachtree	NEW! My Dashboard	
Quantum	NEW! Order Process Workflow	
•	Product updates and software upgrades for 1 year <sup>19</sup>	
Features	Role Based security	
	Support for 10, 15, 20, 30, or 40 named users <sup>18</sup>	
	Unlimited <sup>22</sup> access to support for 1 year	
15	Includes all industry solution functionality (Manufacturing, Construction, Distribution and Nonprofits), such as, tracking bill of materials, revisions, work tickets, progress billing, and retainage	

#### 15

Pro Accounting	Complete Accounting	Premium Accounting	Peachtree Quantum
•	•		
	•		
•	•	•	
100+	125+	140+	140+
•	•	•	
•	•	•	
Basic	Advanced	Advanced	Advanced
Module Level	Screen Level	Screen Level	Screen Level
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		Included	Included

# Peachtree Product Pricing

Small Business Solutions		
Peachtree	Single User	Multi-User*
Peachtree First Accounting	\$99.99	NA
Peachtree Pro Accounting	\$199.99	NA
Peachtree Payroll with Accounting	\$299.99	N/A
Peachtree Complete Accounting	\$299.99	\$699.99
Peachtree Premium Accounting	\$499.99	\$1,199.99

\* multi-user solution for up to 5 licensed named users

Industry-Specific Solutions		
Peachtree Premium Accounting	Single User	Multi-User*
Accountants' Edition	\$499.99	\$1,199.99
For Construction	\$499.99	\$1,199.99
For Distribution	\$499.99	\$1,199.99
For Manufacturing	\$499.99	\$1,199.99
For Nonprofits	\$499.99	\$1,199.99

\* multi-user solution for up to 5 licensed named users

Solution for Growing Businesses	Upgrade User Pricing	New User Pricing
Peachtree Quantum - 10 users	\$3,975.00	\$4.450.00
Peachtree Quantum – 15 users	\$5,775.00	\$6,450.00
Peachtree Quantum – 20 users	\$7,375.00	\$8,150.00
Peachtree Quantum – 30 users	\$8,975.00	\$9,950.00
Peachtree Quantum – 40 users	\$11,975.00	\$13,150.00

Your Peachtree Quantum purchase automatically comes with the Peachtree Business Care Essential Plan<sup>19</sup> (see page 19 for details). Pricing above reflects new customer pricing with the Essential Plan. For pricing on additional plans, or for customers upgrading to Peachtree Quantum, please call **1-800-871-1735** for pricing and details.

#### The Helpful Support Small Businesses Deserve!

# All Peachtree products offer multiple Help options so small businesses can quickly get answers to their questions.

- More than 20 Instructional Demos.
- An interactive "How Do I?" feature.
- What's New in Peachtree highlights all the new product features and how to locate and use them for your business.
- The Peachtree Knowledge Center provides answers to frequently asked questions.
- Online Peachtree Community.

#### Local Support

A network of hundreds of independent, authorized Certified Consultants\* offers a wide variety of services. This exclusive group of trained professionals can provide guidance on everything from initial setup through monthly and year-end processing.

\* Certified Consultants are third-party vendors. Sage and its affiliates are in no way liable or responsible for claims made related to the products or services provided by third-party vendors. Sage does not warrant or guarantee the quality of third-party products or services. Please direct your inquiries regarding third-party products or services to the appropriate third-party vendor.

#### Peachtree Customer Support Plans

Support Specialists have the product knowledge to provide valuable tips that help customers better utilize Peachtree accounting solutions. We offer a variety of Customer Support Plans. Additional fees apply.

#### Which Support Plan Is Right For You?

I would like	Monthly Support	Freedom Support (Annual)	Business Care (Annual) <sup>19</sup>
Phone Support Access Access to Customer Support Specialists to answer questions, explain features, and resolve issues. Available Monday – Friday, 8:30 am – 8:30 pm ET		•	•
E-mail And Live Chat Support Access Four business hour e-mail response guarantee <sup>25</sup>			
Website Support Access 24/7 access to extensive online library of "tech tips" and frequently asked questions	•	•	•
Microsoft <sup>®</sup> Excel <sup>®</sup> Support <sup>26</sup> Includes import/export functionality, adjusting errors in spreadsheets, graphs, charts and formulas			
Data Repair <sup>27</sup> and Password Retrieval <sup>28</sup> Services			
Software Upgrades and Maintenance Updates <sup>19</sup>			
Peachtree Online Training Sessions			
Valuable HR Resource Center 24/7 online access to expert HR advice and time-saving resources, provided by HR411®			

### Peachtree Business Care

Peachtree Business Care<sup>19</sup> is an annual auto-renewing subscription service offering three plans that give you exactly what you need to stay current with the latest Peachtree software...and prepared with powerful Peachtree capabilities. Plus, you receive 12 months of our support.

As a customer using Peachtree by Sage Pro Accounting and higher, you get peace of mind knowing you are always up to date.

	Essential Plan	Preferred Plan	Preferred Plan with e-Filing
Latest Peachtree Software			
<ul> <li>Includes every upgrade of your Peachtree product that is released while you're enrolled at no additional charge.</li> </ul>	•	•	•
• You'll have the latest technology, the best features, the most productive tools, and the smoothest compatibility with other software and services.			
Unlimited <sup>22</sup> Access to Our Customer Support			
<ul> <li>You'll have someone to contact—by phone or e-mail—with issues or questions about your Peachtree software or Microsoft<sup>®</sup> Excel.<sup>® 26</sup></li> </ul>			
• No need to consult the manual—the Peachtree specialists can show you how to do it as simply as possible.			
• Our specialists will resolve error messages that may occur, as well as help you avoid future issues.			
• Get access to data repair <sup>27</sup> and password recovery <sup>28</sup> assistance.			
Invitations to Web-Based Training Sessions			
<ul> <li>Learn how to get the most out of existing and NEW features.</li> </ul>	•	•	
<ul> <li>Receive Peachtree Self-Study Guides on CD with every upgrade you receive.</li> </ul>			
Valuable HR Resource Center			
Includes 24/7 online access to expert HR advice and resource center, powered by HR411 <sup>®</sup> , at your fingertips. Download HR best practice guides, documents, forms, model employee policies, HR Audit Wizard, and more. For details, visit www.hr411.com/sage_welcome.php			
Peachtree Simple Payroll <sup>29</sup>			
Our basic payroll solution is designed to simplify your payroll tax process. You maintain control of processing payroll when you want, and we'll maintain your tax tables, so you don't have to constantly keep up on regulation changes.		•	
Peachtree Select Payroll <sup>10</sup>			
Contains all the benefits of Peachtree Simple Payroll, PLUS you will be able to e-File your quarterly and year-end payroll tax forms, and pay tax deposits electronically.			

#### Enroll Today! Call 1-866-351-2294 to talk to a representative.

# **Small Business Payroll Solutions**

Processing payroll is a crucial element of doing business. Peachtree helps make payroll processing easier, allowing our customers to focus on their growing businesses. Whether a small-business owner prefers the convenience of full-service payroll or wants the control of in-house payroll, Sage has a solution.

#### Full-Service Payroll with Peachtree Managed Payroll<sup>30</sup>

Peachtree Managed Payroll powered by CompuPay is the full-service solution for those who prefer to have payroll professionals handling their payroll. It's designed to reduce the risk of penalties, save valuable time, and relieve the considerable burden of in-house processing. On behalf of customers, our payroll professionals handle the complexities of payroll processing:

- Complete tax filing, compliance and payment service
- Online payroll access 24 hours a day
- Direct deposit
- Check signing and sealing
- Penalty-free Guarantee<sup>31</sup>
- Online employee access to pay stubs and W-2s
- · Workers' compensation and new hire reporting

#### Additional Services available:

Peachtree Managed Payroll offers the following services for an additional fee:

- Phone or Fax payroll solutions\*
- HR reporting and management
- Employee and manager self-service features
- HR Essentials<sup>®</sup> online HR library<sup>\*\*</sup>
- Benefit accruals and accruals report
- Labor distribution
- 401(k) file and reporting
- \* Phone and fax payroll services do not offer full integration with Peachtree.
- \*\* Internet access required to utilize this service

#### No other payroll service can do that!

For more information on Peachtree Managed Payroll, visit **www.peachtreepayroll.com**.

#### In-House Payroll with Peachtree Simple Payroll<sup>29</sup>

For businesses that prefer to handle payroll in-house, we offer tools that simplify the process. Peachtree provides a helpful Payroll Setup Wizard, the ability to pay hourly, salaried and tipped employees, and the use of up to 20 different pay levels.

An annual subscription to Peachtree Simple Payroll provides:

- Updates to federal and state tax table calculations.
- Print-n-Sign Tax Forms Signature ready tax forms for 940, 941, 9411B, 943, 945, W-2, W-3, and more than 230 state forms.<sup>32</sup>
- The peace of mind that comes with knowing your tax tables are up-to-date.

#### In-House Payroll with Peachtree Select Payroll<sup>10</sup>

With our Peachtree Select Payroll, customers maintain control of payroll processing with Peachtree while additionally enjoying the convenience, speed, and accuracy of having Sage file and deposit Federal and State payroll taxes.

- Files tax payments and payroll reports on time.
- Tax payments and filings are transmitted to the taxing authorities in required format.

#### Peachtree Direct Deposit<sup>30</sup>

Peachtree Direct Deposit service allows small businesses to automatically deposit employees' paychecks into the bank accounts they specify. Peachtree Direct Deposit is a win/win situation for both employer and employee, taking the hassle out of payday for everyone!

Peachtree Direct Deposit offers:

- Simple setup with assistance from our helpful Direct Deposit Service Representatives.
- Full integration with Peachtree 2010 solutions (except Peachtree First Accounting).
- Secure, reliable payroll processing.
- The ability to deposit funds into up to four different accounts at multiple financial institutions.
- Payroll runs that incorporate direct deposit and manually printed paychecks.



Compare Peachtree Payroll Solutions	Peachtree Managed Payroll <sup>30</sup>	Peachtree Select Payroll <sup>10</sup>	Peachtree Simple Payroll <sup>29</sup>
Price	from \$45 /month <sup>33</sup>	\$37/month (payable as a yearly amount)	\$21/month (payable as a yearly amount
Setup & Use			
Setup assistance			
Payroll data integrated with Peachtree		•	•
Federal & state tax table and withholding limit updates			
Input and access to payroll data in Peachtree			•
Input and access to payroll data online (2x)			
Local tax table and withholding limit updates	•		
Paying Employees			
Easy time entry & processing	(2x online)	•	•
Direct deposit of paychecks (Peachtree Direct Deposit <sup>30</sup> )	Optional	Optional	Optional
Print paychecks from user's desktop	•	•	•
Paychecks produced and shipped to customer			
Pay employees with a payroll debit card		•	•
Reporting			
Standard payroll reports	•	•	•
Customizable payroll reports			
Calculate report and file wage garnishments to agencies	•		
Tax Filing & Deposits			
We print, sign, and deliver federal & state forms	Guaranteed31	•	
We make federal & state payroll tax deposits	Guaranteed31		
We print, sign, and deliver local forms	Guaranteed31		
We make local payroll tax deposits	Guaranteed <sup>31</sup>		
W-2 printing and delivery	•	•	
Workers' compensation tracking			
Hardcopy compatible W2 forms with filing instructions.*		•	•

\* Free W-2 offer when subscribing to Peachtree Simple Payroll or Peachtree Select Payroll by December 18, 2009. Each Peachtree customer ordering or renewing a payroll service will receive free W-2 forms (quantity based on the number of employees – not to exceed 500). Form No. LW2BLANK4: 4-Up plain perforated paper with filing instructions on back. Compatible envelopes sold separately. Must provide valid email address at the time of the Peachtree Simple Payroll or Peachtree Select Payroll order to receive redemption certificate. Free standard shipping only. Non-transferable. Limit one FREE W-2 redemption offer per customer.



## Additional Tools for Small Businesses

#### Peachtree Checks & Forms

Guaranteed to be 100% compatible with Peachtree accounting solutions<sup>34</sup> and customized to include company logos and more. Checks, envelopes, invoices, statements, mailing labels, and tax forms are available. Additional fees apply.

#### Accept Credit Card Payments Using Peachtree Payment Solutions<sup>35</sup>

Enables businesses to easily accept and authorize credit card payments, whether or not a card is present. Additional hardware may be required. Peachtree Payment Solutions works with existing bank and merchant accounts.

#### Peachtree Remote Access powered by GoToMyPC<sup>®36</sup>

Securely access your office computer and all your network resources from any Internet connection. From home. While traveling. Anywhere, anytime—without missing a beat. 30 day free trial.

#### Peachtree Online Backup Service powered by Iron Mountain®37

Help keep your company's financial data safe with off-site storage. 100 MB is included with Peachtree 2010 and each subsequent upgrade. You can now protect your critical information against hardware failures and catastrophic events.

#### Peachtree Bill Pay<sup>38</sup>

There's no need to print and mail checks. Payments, including remittance advices, are electronically transmitted to the Peachtree Payment Center for processing before being delivered to the appropriate vendors.

#### Peachtree WebsiteCreator Pro<sup>39</sup>

Small businesses can quickly and easily create professional-looking, interactive Web sites for their companies. They can even create an online catalog using items from their Peachtree inventory!

#### Peachtree WebsiteTrader<sup>39</sup>

Build an online Web Store that integrates with Peachtree. Customers can directly import information on orders placed at the Web Store within Peachtree.

#### Peachtree Third-Party Add-on Solutions<sup>40</sup>

Customers can choose from a variety of third-party add-on solutions developed to enhance their Peachtree accounting solutions. Barcode, eCommerce, and Point-of-Sale applications are among the products available. Visit www.peachtreeaddons.com for a complete list of third party add-ons.

#### ACT! Link for Peachtree<sup>41</sup>

With ACT! Link for Peachtree, customers can easily synchronize key data between their Peachtree accounting solution and ACT! by Sage contact and customer management solution.

# System Requirements

#### Recommended System Configuration

- 1 GHz Intel Pentium<sup>®</sup> III (or equivalent) for single user and 1.8 GHz Intel Pentium 4 (or equivalent) for multiple users
- 512 MB of RAM for single user and 1 GB for multiple users
- Peachtree Quantum:
  - 2.8 GHz Intel Pentium 4 (or equivalent) for the workstation and 3.4 GHz Intel Pentium 4 (or equivalent) for a Quantum Server
  - 1 GB of RAM for the workstation and 2 GB RAM for a Quantum Server

#### Minimum System Requirements

- At least 1 GHz Intel Pentium III (or equivalent) for single user and multiple users
- Peachtree Quantum:
  - 1.8 GHz Intel Pentium 4 (or equivalent) for single user and multiple users
  - 512 MB of RAM
- 256 MB of RAM for single user and 512 MB for multiple users
- Windows XP SP2 or Windows Vista® SP1
- 1 GB of disk space for installation
- Internet Explorer 6.0 required; Internet Explorer 7.0 supported
- Microsoft .NET Framework CLR 2.0 (provided on CD. Requires an additional 150 MB)
- At least high color (16 bit) SVGA video; Supports 1024x768 resolution with small fonts required
- 2x CD-ROM
- All online features/services require Internet access with at least a 56 Kbps modem

#### Integration / Compatibility Requirements

- Excel, Outlook and Word integration requires Microsoft Excel, Outlook and Word 2002, 2003 or 2007.
- Outlook Sync supported in Exchange 2000 SP2, 2003
   and 2007
- Printers supported by Microsoft Windows XP / Vista
- In-product demos require Macromedia<sup>®</sup> Flash™ Player
- Adobe® Reader® 9.0 required
- Crystal Reports<sup>®</sup> 2008:
  - Peachtree Premium Accounting or Peachtree Quantum 2010 must be installed
  - Additional 300 MB of available disk space is required
  - Microsoft Windows Home Edition and Windows Server 2000 not supported

#### Multi-User

- Multi-user mode is optimized for Windows Server 2003 or Windows Server 2008 client-server networks, and Windows XP/Vista peer-to-peer networks.
  - Peachtree Complete Accounting, Peachtree Premium Accounting or an industry solution of Peachtree Premium Accounting 2010 multi-user versions:
    - A maximum of 5 licensed, named users are allowed. A named user account is granted a license when selected in the user maintenance screen.
    - 270 MB of disk space for installation of components on server.
  - Peachtree Quantum:
    - A maximum of 40 licensed, named users are allowed. A named user account is granted a license when selected in the user maintenance screen.
    - 1 GB of disk space for installation of components on the server.

#### **Terminal Services**

- Windows 2003 or 2008 Server along with Remote Desktop Connection or Remote Desktop Web Connection client is required to run in a Windows Terminal Services environment.
  - Peachtree Premium Accounting or an industry solution of Peachtree Premium Accounting 2010 multi-user version
    - No more than 5 named users.
  - Peachtree Quantum
    - No more than 40 named users.
- Terminal Server requires additional memory when more than one user is running under Windows Terminal Services. An additional 21 MB RAM is recommended for each additional user.

#### Other

 Customer registration and acceptance of Sage License Agreement for Peachtree Accounting Software Products



# Peachtree Disclaimers

Disclaimer Number	Feature Disclaimer
1	Internet access required. Service is embedded within Peachtree 2010, however is also available for Peachtree 2008 and 2009 products via a separate application download from www.peachtree.com
2	When opening more than one company, performance is not impacted; however, you will experience reduced product functionality in those companies opened after the first one.
3	There is a maximum of 20 ship to addresses and 1 billing address per customer. Only 2 contacts per customer can be synced with Outlook.
4	Sage is not liable or responsible for any fines or penalties that may result from errors in your company accounting records. The Internal Accounting Review is not intended to uncover all questionable transactions.
5	Free support provided for currently supported products. Support specialists reserve the right to limit a call to one hour or one incident.
6	Compliant tax forms and tax tables require a subscription to Peachtree Simple Payroll. For details see <b>www.peachtreepayroll.com</b> or call 877-231-3761.
7	Requires Microsoft Excel, Word and Outlook 2002, 2003, or 2007.
8	Versions 2006 – 2009. Excludes conversion of QuickBooks individual payroll transactions. For additional information on conversion limitations, please visit <b>www.peachtree.com/qb</b>
9	Requires Microsoft Word and Excel 2002, 2003, or 2007.
10	Annual subscription fee includes the latest federal tax law changes plus coverage of two states of your choice and over 230 federal and state forms. Year end payroll tax forms (such as W-2s and 1099s) are updated at the end of the calendar year. Forms manually filed where electronic filing is unavailable. One employer identification number ("EIN") per subscription (if you have more than one EIN, please call 877-231-3761). Registration, authorized signature, Internet access, and valid e-mail address required. W-2 form delivery to employees requires additional fees. Additional fees may apply for late filing. Subject to third party terms and conditions. Forms for PR and US VI are not supported. Not available with Peachtree First Accounting.
11	You must purchase one single-user box per named user or one Multi-user Value Pack for up to five licensed named users. See System Requirements. For greater than 5 licensed named users visit <b>www.peachtreequantum.com</b>
12	UPS functionality is subject to UPS terms and conditions. Internet access required.
13	Outlook Sync supported in Exchange 2000, 2003 and 2007.
14	Regulatory compliance requires paid subscription. Additional fees apply for more than 200 assets.
15	Microsoft Windows XP Home Edition and Windows Server 2000 not supported.
16	Windows 2003 or 2008 Server along with Remote Desktop Connection or Remote Desktop Web Connection client is required to run in a Windows Terminal Services environment. No more than 5 named users. Terminal Server requires additional memory when more than one user is running under Windows Terminal Services. An additional 21 MB RAM is recommended for each additional user.
17	Retainage is available only in companies using accrual based accounting.
18	Multi User licenses available in of packs of 10, 15, 20, 30 or 40. A maximum of 40 licensed, named users is allowed. Only the first 40 named users selected in the user maintenance screen are considered licensed, named users.
19	The Peachtree Business Care Plan (which includes product upgrades, updates, and customer support) will be renewed automatically each year on the anniversary date of your purchase unless you terminate your agreement prior to that date. Renewal is not required to continued access to product updates for supported versions.
20	Peachtree does not impose a hard limit on database capacity, however, individual performance will vary depending on actual number of transactions, database size, and number of concurrent users. Data management efficiencies are also realized in the Peachtree 2010 products.

Disclaimer Number	Feature Disclaimer
21	Performance results are based on recommended system requirements for Peachtree Premium Accounting 2010. Results may vary based on configuration, size and content of data file, system and network traffic. For information on testing environment refer to www.peachtreequantum.com/test10
22	Support Specialists are available from 8:30 am until 8:30 pm ET Monday-Friday, and reserve the right to limit calls to 1 hour or 1 incident.
23	Requires Microsoft Outlook 2002, 2003 or 2007; Outlook Express 5 or 6; other MAPI compliant e-mail programs.
24	Subject to approval and to Sage terms of service. Additional fees, Internet access and checking account required.
25	May be up to 24 hours for response during times of increased volume.
26	Sage will assist with the management of Peachtree data in Microsoft Excel 2002, 2003 and 2007.
27	Not all data can be repaired. Data Repair Specialists reserve the right to determine whether the issue can be resolved using internal tools and processes. In some cases, you may be referred to a third party which could result in additional fees. The Data Repair Service requires that a complete backup of your data be sent to Sage Software.
28	The Password Recovery Service requires a signed Letter of Consent from a legally authorized user in order to recover the ID or password.
29	Annual subscription fee includes the latest federal tax law changes plus coverage of two states of your choice and over 230 federal and state forms. Year end payroll tax forms (such as W-2s and 1099s) are updated at the end of the calendar year. Registration, Internet access, and valid e-mail address required. Forms for PR and US VI are not supported. Not available with Peachtree First Accounting.
30	Subject to approval. Additional fees, Internet access and credit card required. Not available with Peachtree First Accounting.
31	CompuPay will pay any tax penalties for inaccurate or late tax remittances and filings as long as the data provided is on time, complete and accurate and your accounts are properly funded.
32	Includes over 230 federal and state forms. Requires subscription to Peachtree Simple Payroll or Peachtree Select Payroll. Not intended for use with dot matrix printers. Forms for PR and USVI are not supported.
33	Subject to change. Fewer than 15 employees with monthly payroll. Sample pricing does not include Peachtree Direct Deposit or W2 filing. Your actual pricing may differ. Additional fees, Internet access and credit card required. Not available with Peachtree First Accounting.
34	Payroll tax forms are 100% compatible when using Peachtree Simple Payroll or Peachtree Select Payroll.
35	Subject to approval and to Peachtree Payment Solutions terms and conditions. Additional fees, including swipe terminal for card present transactions, Internet access, and credit card required.
36	Additional fees, Internet access and credit card required. Subject to third-party terms and conditions. Price is subject to change.
37	Includes access to 100MB of storage space for one year from date of installation. Upgrade to next Peachtree release required to continue free yearly service beyond initial term. Subject to third party terms and conditions. Internet access required. Terms, conditions, pricing, features and service options subject to change without notice. Windows Server 2003 and Terminal Services are not supported.
38	Subject to approval and to Sage terms of service. Additional fees, Internet access and checking account required.
39	Additional fees, Internet access and credit card required.
40	The products and services highlighted as a Peachtree Add-On Product have undergone a product review by Sage developers. Add-on Partners are third-party vendors. Sage and its affiliates are in no way liable or responsible for claims made related to the products or services produced by third-party vendors. Sage does not warrant or guarantee the quality of third-party products or services. Please direct your inquires regarding add-on product warranties to the appropriate third-party vendor.
41	Internet access required. Must have a license for ACT! by Sage version 2007, 2008 or 2009.



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