# Sage MIP Fund Accounting Checks,

Envelopes, Supplies, and Services

More than \$800
Savings Inside!
Combine Coupons to Maximize Savings!



- Multi-Purpose Checks
- Personal Checks
- 3-On-A-Page Checks
- Blank Checks
- Portable Business Checks
- Deposit Tickets
- Multi-Purpose Forms
- Pre-Inked Stamps
- Envelopes
- Labels
- Office Accessories
- IRS-Approved Tax Forms
- Gift Card Program



# How to Order Checks, Forms, and Accessories

# 3 Easy Ways to Order

PHONE: (516) 338-9500 ext 174

FAX: (516) 338-8862

EMAIL: tinaa@exempt5.com

# Select a Compatible Check or Form Layout

Find the check or form that will meet your needs using this catalog. Our forms are guaranteed to be compatible with your software.\*

# **Choose Laser or Continuous Format**

Choose laser format for laser or inkjet printers. Continuous format is available for dot-matrix or tractor-fed printers. Your Peachtree software supports both laser and continuous formats.

# Choose Style, Parts and Color

Choose the style, parts, and check color (if applicable) to meet your business needs. Free samples are available—please call (516) 338-9500 ext 147

### Satisfaction Guaranteed

If for any reason you are not completely satisfied with your order, return your purchase within 30 days of receipt for a full credit or refund, 100% including shipping and handling.

### Add Business Accessories

Order compatible envelopes and pre-inked stamps to save time. Imprinted deposit tickets are also available.

# Other Decisions About Your Checks & Forms Order

How many checks?
What will the starting number be?
Do you want your personalization in an upgraded style?
Do you need your laser checks reverse numbered?
Do you want to print a logo on your checks?
Do you want one or two signature lines?

All the Peachtree business checks in this catalog already comply with Check 21 legislation.

# Contents and Check Bundles

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Order Form

Shipping & Handling

# **Check 21 Compliant Multi-Purpose Check Bundles**

Due to passage of Check 21 legislation, many Sage MIP Fund Accounting customers on version 7.0 or later will want to use ANSI compliant checks to avoid the possibility of potential bank penalties. One supply of checks handles all your accounts payable and payroll needs and minimizes check inventory.

# Sage MIP Fund Accounting Starter Kit

The fastest way to get up and running as well as a quick and easy way to present a professional image. One great deal helps you get the essentials you need! Your Sage Checks & Forms Starter Kit includes:

- 250 Multi-Purpose Laser Checks Color: Blue, Green, or Parchment
- 250 Self-Sealing Double-Window Envelopes
- 1 Signature Stamp

At a 20% Savings.

Item #MIPSKIT Your Price: \$127.95

# Maintenance Kit

- 500 Multi-Purpose Laser Checks Color: Blue, Green, or Parchment
- 500 Self-Sealing Double-Window Envelopes

At a 10% Savings.

Item #MIPMKIT Your Price: \$166.95

18

18

19



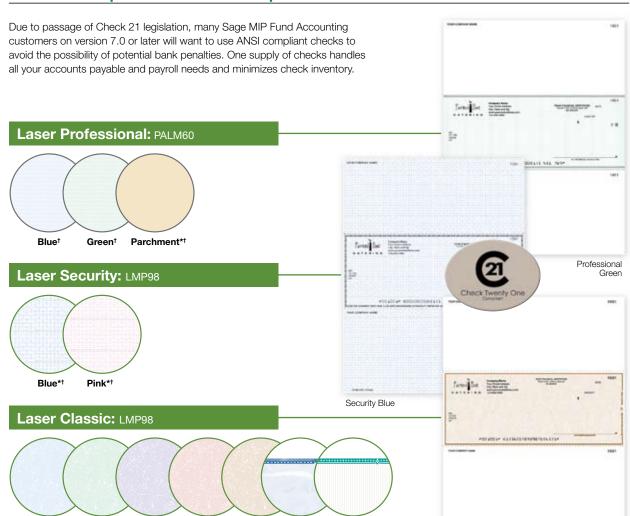




CE15S

<sup>\*</sup>Only compatible with Sage MIP Fund Accounting version 7 or later \*\*Not included in the maintenance kit.

# ANSI Compliant Multi-Purpose Checks



Classic Tan

# Compatible Envelopes:

Green

Purple\*

Maroon

CE15 CE15S (Self Seal)

Blue



Regal†

Vanguard<sup>†</sup>

Tan

# **Continuous Formats:**

Available for most styles and colors. Call for pricing.



Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

\*Available in laser format only.

<sup>†</sup>Available in one part only.







# Multi-Purpose Checks

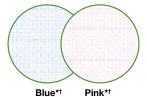
This versatile check can be customized to handle all of your payment needs. Open stub allows for printing appropriate remittance information or payroll earnings and deduction details.

These checks are not compatible with Check 21 legislation and are provided as a courtesy to Sage customers who are using Sage MIP Fund Accounting software prior to Version 7.

# OCIC COMMANDA TO MANDE CONTRACTOR CONTRACTOR

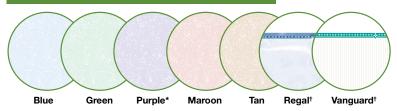
Security Blue

# Laser Security: LMP117





# Laser Classic: LMP117





# **Compatible Envelopes:**

CE15 CE15S (Self Seal)



Classic Blue

# **Continuous Formats:**

Available for most styles and colors. Call for pricing.









Item	250	500	500 1,000		
Laser Checks	: (Paper Size 8 1/2	2" x 11")			
One Part	\$81.95	\$109.95	\$149.95	\$250.95	
Two Parts	\$139.95	\$191.95	\$257.95	\$414.95	
Double-Wind	ow Envelopes				
CE15	\$42.95	\$59.95	\$91.95	\$161.95	
Double-Wind	ow Envelopes,	Self-Seal			
CE15S	\$53.95	\$75.95	\$117.95	\$202.95	
					ľ

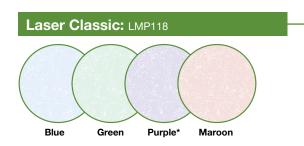
Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

\*Available in laser format only.

†Available in one part only.

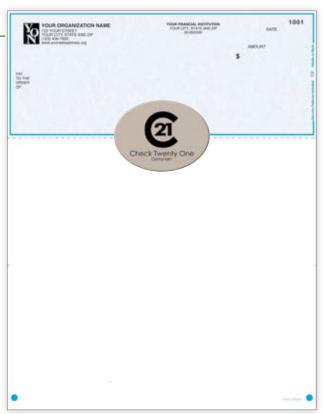
# Check 21 Compliant Multi-Purpose Long-Stub Checks

Due to passage of Check 21 legislation, many Sage MIP Fund Accounting customers on version 7.0 or later will want to use ANSI compliant checks to avoid the possibility of potential bank penalties. This new format is not only Check 21 compliant, but allows for additional information to be printed utilizing the long stub format.



# Are you ready for Check 21?

The "Check Clearing for the 21st Century Act," enacted by the U.S. Congress, essentially allows banks to send electronic images of your checks through the clearing system instead of the actual physical check. Sage checks meet and exceed ANSI X9 specifications as required by the new legislation. To learn more about how Check 21 affects you and your organization, visit www.sagenorthamerica.com/checks



Classic Blue







Item	250	500	1,000	2,000	3,000	5,000	Add'l 1,000	<u> </u>
Laser Checks: LMF	P118 (Paper Size 8 1	/2" x 11")						
One Part	\$81.95	\$109.95	\$149.95	\$250.95	\$351.95	\$553.95	\$101.00	
Double-Window E	nvelopes						<u> </u>	
CE15	\$42.95	\$59.95	\$91.95	\$161.95	\$231.95	\$371.95	\$70.00	
Double-Window Envelopes, Self-Seal								
CE15S	\$53.95	\$75.95	\$117.95	\$202.95	\$287.95	\$457.95	\$85.00	

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

<sup>\*</sup>Available in laser format only.

# **Business Elite Checks**

# **Business Elite Checks**

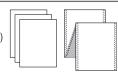
Create a unique look with our customizable Elite Check series. These custom designed checks will create a truly professional look to represent your business and enhance your company image. Just follow the six easy steps and call your sales specialist to order.

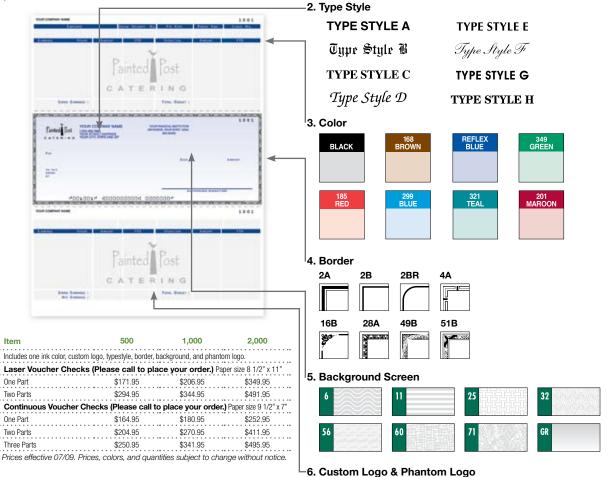
# 6 Easy Steps to Design Your Elite Check

### 1. Check Style

Select by printer type (laser or continuous) and style (Accounts Payable, Payroll, or Multi-Purpose).

Call for submission instructions.





# Gift Card Program

# Intro 30 - A Complete Gift Card Program Personalized for Your Business

Get a full Gift Card program (valued at \$224.90) up and running for only \$25.001, in start-up costs!

### Intro 30 Program Package

- 30 Personalized Gift Cards
- 30 Card Holders
- · Acrylic Display with Signage
- Tent Card and Static Cling Decal
- NO ANNUAL FEE!
- Plus, some of the lowest monthly fees and transaction fees in the country!



# Checks and Supplies

### Portable Business Checks

Sage Checks & Forms now offers Portable Business Checks; perfect for the business person on-the-go. These compact checks are specifically designed for mobile check writing and expense code tracking at an economical price. Many typestyles and logos available.

### **Venture Checks**

The convenience of a personal-size check and a unique business register allows you to assign and capture expense codes for ease of tracking.

- 150 single or duplicate checks
- 40 single deposit tickets
- Business register
- Black vinyl cover

# **Proprietor Checks**

Personal-size ensemble makes tracking expenses and record-keeping easy and efficient. Versatile tri-fold cover holds checks, deposit tickets, and a special business register separately for easy access.

- 150 duplicate checks
- 50 single deposit tickets (in a separate book)
- Business register
- Tri-fold vinyl cover in Black

WD-VP (Duplicate)



WD-PTR (Duplicate)

Parchment

Green Safety

Receive 50% OFF your order of **Portable Checks** (up to QTY 300) **Use Priority** Code 921511

# 3-On-A-Page Manual **Business Checks**

The most popular supplement to computer checks for businesses.

- Seven-ring binder compatible
- General purpose stub format
- Available in single or duplicate style
- Variety of color options

Single Style: Item #B-02 Duplicate Style: Item #BD-02

Colors: Blue Marble, Green Marble, Parchment, Blue Safety, Green Safety,



\$35.95 BD-02 - Duplicate \$57.95 \$82.95 \$133.95 Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

\$49.95

# **Executive Business Case**

The Executive Business Case features a classic style and offers three interior pockets that can hold notepads, business cards, bills, and more.

- Sturdy, durable 7-ring case
- Rich leather-like vinyl in black or brown
- Metal accent corners for durability

Price: \$44.95 plus shipping & handling

Brown: Item #VB-EBR Black: Item #VB-EBK

# Checkcase<sup>™</sup> Organizer

An elegant, bonded leather binder designed to hold your 3-On-A-Page checks, as well as your other important financial documents in three interior pockets.

- Sturdy, durable 7-ring case
- Available in black or brown
- Briefcase style with builtin carrying handle on side
- Wraparound zipper protects checks and secures all important documents
- Three expandable pockets inside

Price: \$66.95 plus shipping & handling

Brown: Item #LB-CBR Black: Item #LB-CBK

### Calculator Ruler

- Sturdy, black Lexan plastic
- Solar-powered
- Password access protects vital financial data
- Holds up to three account balances

Price: \$24.95 each plus shipping & handling

Black: Item #VB-CAL

# Standard Binder

Padded 7-ring binder for checks with stubs.

Price: \$21.95 each plus shipping & handling

Black: Item #PVB-BK



B-02 - Single

# Deposit Solutions, Blank Checks, and MICR Toner

# **Direct Deposit Advice Forms**

This form is designed specifically to work with the Sage MIP Fund Accounting Direct Deposit service to offer your employees printed details of the deposited payroll transaction. Available in Professional or Classic styles.

Item	250	500	1,000	2,000
LCP97, PWLP70 - One Part	\$76.95	\$103.95	\$143.95	\$248.95
Double-Window Envelopes				
CE15	\$42.95	\$59.95	\$91.95	\$161.95
Double-Window Envelopes, Se	lf-Seal			
CE15S	\$53.95	\$75.95	\$117.95	\$202.95

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

**Professional:** PWLP70 Available in Blue, Green, or Parchment.

Classic: LCP97 Available in Blue, Green, Tan, Maroon, Purple, Regal, or Vanguard.



# **Manual Deposit Tickets**

Comes complete with your company name, financial institution, and MICR encoding imprinted at no extra charge. Carbonless copies, book format. Size:  $7.7/8" \times 3.3/8"$ 

Item	200	400	800	Add'l 200
DTA1 - 1 Part	\$27.95	\$40.95	\$61.95	\$11.00
DTA2 - 2 Parts	\$38.95	\$56.95	\$83.95	\$16.00
DTA3 - 3 Parts	\$49.95	\$72.95	\$108.95	\$20.00

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

# DeposiPac<sup>™</sup> Bags

These secure, single-use deposit bags eliminate costly lock bags and keys. Each bag is tamper-evident on all sides. Specify size and style. Compartment style separates cash and checks and measures 13" x 10". Bag shown is DP-E9 (9" x 12").

Item	Description	100	Add'l 100
	• • • • • • • • • • • • • • • • • • • •		
DP-E9	Std 9"x12"	\$34.95	\$31.00
DP-E12	Std 12"x16"	\$42.95	\$41.00
DP-C	13"x10" Compartment (Clear)	\$58.95	\$54.00

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

# Accepted by all financial institutions and required by some.



# **Blank Checks**

If you have software that allows you to print the entire check face, including the MICR code line, we offer our same high-quality laser stock without imprint. Available in several check positions at top, middle, or bottom of sheet. A variety of colors and signature line options is available.

Item	500	1,000	2,000	3,000	5,000	Add'l 1,000
One Part	\$53.95	\$78.95	\$138.95	\$198.95	\$318.95	\$60.00
Two Parts	\$78.95	\$121.95	\$238.95	\$355.95	\$589.95	\$117.00

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

# **MICR Toner Cartridges**

To ensure bank acceptance of checks you have printed entirely on your laser printer, it is important to use our new MICR Toner Cartridges. At Sage Checks & Forms we do not require a core exchange. Here is a partial listing of our MICR Toner Cartridges. Remanufactured cartridges are also available.

Item	Printer	Approximate Yield*	Price
NMICR1200	HP 1200, 1200N, 1220, 1000, 3300	3,500	\$140.95
NMICR2100	HP 2100, 2200 Series (se, N, M, TN)	5,000	\$218.95
NMICR4000J	Jumbo HP 4000 Series (T, N, NT), 4050 Series	10,000	\$238.95
NMICR2015	HP 2015 Series	3,000	\$140.95
NMICR2300	HP 2300 Series	6,000	\$232.95
NMICR2420	HP 2420, 2430 Series	6,000	\$311.95
NMICR3005	HP 3005 Series	6,500	\$311.95
NMICR4015	HP 4014n, 4015 (n, tn), 4515 (n, tn, x)	10,000	\$278.95
NMICR4100L	HP 4100 Series	6,000	\$232.95
NMICR4250	HP 4250, 4350 Series	10,000	\$278.95

<sup>\*</sup>Cartridge yields are estimates based upon 5% page coverage.

ANSI Compliant

# TakeCharge! and Nolo Business Tools

# Education - Brush Up on Business Basics

# Crash Course — Take Charge! Accounting Tutorial

This self-paced program is designed for the non-accountant who needs to understand the basics of accounting terms and procedures. In this guided tour, you'll receive an introduction to financial statements and learn about the accounting equation of debits and credits. You'll be given detailed instruction about the chart of accounts and period-end processing. Finally, you will acquire invaluable tips on how to review your financial statements so that you can catch common errors before they reach the next level.

The TakeCharge! tutorial gives practical examples taken from real-world experiences. Interactive activities throughout the program help to confirm your understanding. Reference materials and documents are also included in the program so you can create, customize, and print your own accounting manual.

Also in the tutorial you will find other helpful sections, including:

- Examples and descriptions of accounts
- · Common questions and answers
- A comprehensive glossary

Price: \$99.00 Item #PTACCTCD



# Nonprofits-Improve Fundraising and Marketing

# Nolo-Effective Fundraising for Nonprofits

Whether a nonprofit succeeds or fails depends entirely on raising donations from individuals, companies, and institutions. Featuring advice and stories from over 40 experienced fundraisers, foundation staffers, journalists, and more, *Effective Fundraising for Nonprofits* shows readers how to get the job done with real-world strategies.

It explains how to work with individual donors, plan special events, solicit grants from foundations and corporations, get media coverage, use the Web to further fundraising goals, and start a side business.

Price: \$24.99 Item #SBFUND Your Price \$20.95

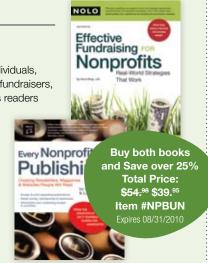
# Nolo—Every Nonprofit's Guide to Publishing

Practical and hands on, this book shows you how to overcome inexperience and budget constraints—and produce publications that effectively promote your cause. From developing an idea to distributing the final publication, you'll get the information you need.

Every step in the publishing process is covered. Readers will find out how to set goals, present core message, manage the business side, create and edit high-quality content, design and print magazines or newsletters, and produce an appealing Website.

The CD-ROM provides essential forms, checklists, schedules, and spreadsheets.

Price: \$29.99 Item #SBNPP Your Price \$24.95



CD-ROM included

# HR—Deal With Your Employees and Contractors

# Nolo—The Employer's Legal Handbook

The plain-English resource every employer, manager, and HR professional needs in the office. The Employer's Legal Handbook shows readers how to comply with the most recent regulations, run a safe and fair workplace, and limit the risk of lawsuits. It reviews the entire spectrum of workplace issues, including:

- Hiring
- Firing
- · Employee benefits
- Tayes

Price: \$39.99 Item #SBLEG Your Price \$33.95

- Health and safety
- Harassment and discrimination
- · Disciplinary action
- And more

# Nolo—Working With Independent Contractors

Get the legal lowdown on how to beef up your workforce without risking the ire of the IRS. This book provides the information you need to properly classify workers, limit the risk of audit, create independent contractor agreements, retain ownership of intellectual property, take advantage of the IRS's "Safe Harbor" law—and more. Get a detailed example of a business that hires independent contractors. Includes contracts and agreements on CD.

Price: \$34.99 Item #SBWIC Your Price **\$29.**95



200

Agreements & Contracts on CD

# Tax—Review Tax Strategies in Jargon-Free English

# Nolo-Deduct It! Lower Your Small Business Taxes

Relevant real-world examples of write-offs you qualify for, including start-up expenses, operating expenses, vehicles, meals, entertainment, and more.

Price: \$34.99 Item #SBDDI Your Price **\$30.**95

# Nolo—Tax Savvy for Small Business

Knowing the ins and outs of the tax code is vital to the health of every small business. *Tax Savvy for Small Business* provides valuable strategies that will free up your time and money for what counts—running your business, and running it effectively. Write off long-term assets, pick the best legal structure for your business, deal with the IRS, keep good records—and much more! This book also provides the latest tax breaks, rules, forms, and publications.

Price: \$36.99 Item #SBTAX Your Price **\$30.**95



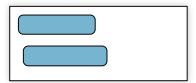
# **Envelopes**

# Compatible Envelopes

Sage Checks & Forms are designed to allow the use of our window envelopes. Save time and money by purchasing your envelopes directly from Sage.

# **Double Window**

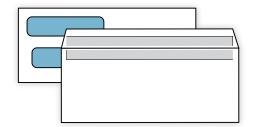
Tested for compatibility and 100% guaranteed. With our doublewindow envelopes, your company name and return address will show through the top window for a professional look.



# Self-Seal

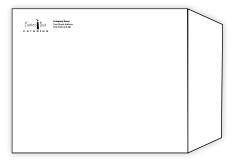
Upgrade to Self-Seal envelopes. Our latex self-sealing closure is an easier, more convenient, cleaner process to mail your payment or payroll checks.

- · No moistening needed.
- · Compatibility Guaranteed.



# Large Mailing Envelopes

For those oversized documents or materials you don't want to bend to fit into standard-sized envelopes, we're offering this large mailing envelope! This large format envelope is available in two different colors—white and brown—and can be imprinted with your logo and return address. You can even add an additional message such as 'Important Documents Enclosed' or instructions such as 'Photos—Please Do Not Fold'.



Large Mailing Envelope features:

- 9 1/2" x 12 1/2", gummed flap on 9 1/2" side.
- 28# white or brown available.
- · Option of return address imprint with logo or without logo.
- Option of marketing message imprint.
- Choice of type styles (refer to Page 7 for options).
- Choice of ink colors (refer to Page 7 for options).

Item# White ENV-LCW Item# Brown ENV-LCB

Item	250	500	1,000	2,000	3,000	5,000	Add'l 1,000	
Double Window Enve	elopes						[	
CE15, CE17	\$42.95	\$59.95	\$91.95	\$161.95	\$231.95	\$371.95	\$70.00	
Double Window Enve	elopes, Self-Se	al	•••••	•••••	***************************************		F	
CE15S, CE17S	\$53.95	\$75.95	\$117.95	\$202.95	\$287.95	\$457.95	\$85.00	
Large Mailing Envelo	pes 100	250	500	1,000	Add'l 100		-	
ENV-LCW, ENV-LCB	\$59.95	\$99.95	\$139.95	\$224.95	\$48.00			
Prices effective 07/09. Prices,	colors, and quantiti	es subject to chan	ge without notice.	••••••	***************************************			

# Office Forms

# **Multi-Purpose**

Provide your customers with detailed purchase deposit and account balance information, providing clear details for their reference.

# LGP179 Laser (Classic)

Size: 8 1/2" x 11" Parts available: 1

Double-Window Envelopes: CE17, CE17S

# **LGP179P Laser (Professional)**

Size: 8 1/2" x 11" Parts available: 1

Double-Window Envelopes: CE17, CE17S

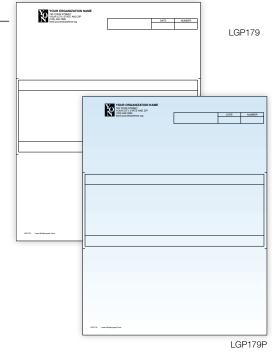
## **GP179 Continuous**

Size: 9 1/2" x 7" (8 1/2" x 7" detached)

Parts available: 1, 2, 3, 4

Double-Window Envelopes: CE17, CE17S

# Our DeposiPac™ disposable deposit bags make your deposits simpler to track. See page 9.



Your organization logo can be added for an additional \$35.00 for the first use. Only \$5.00 thereafter.

Item	250	500	1,000	2,000	3,000	5,000	Add'l 1,000	
Laser Forms: LGP	179P, LGP179 (Paper	Size 8 1/2" x 11	")					
One Part	\$70.95	\$96.95	\$127.95	\$214.95	\$301.95	\$475.95	\$87.00	
Continuous Form	1: GP179 (Paper Size	9 1/2" x 7")						
One Part	\$78.95	\$97.95	\$143.95	\$225.95	\$307.95	\$471.95	\$82.00	
Two Parts	\$101.95	\$144.95	\$213.95	\$340.95	\$467.95	\$721.95	\$127.00	
Three Parts	\$118.95	\$171.95	\$281.95	\$448.95	\$615.95	\$949.95	\$167.00	
Four Parts	\$139.95	\$195.95	\$310.95	\$529.95	\$709.95	\$1095.95	\$188.00	
Double Window I	Envelopes							
CE17	\$42.95	\$59.95	\$91.95	\$161.95	\$231.95	\$371.95	\$70.00	
Double Window I	Envelopes, Self-Se	al						
CE17S	\$53.95	\$75.95	\$117.95	\$202.95	\$287.95	\$457.95	\$85.00	
Reply Envelope	(8 1/2" x 3 1/2")							
RE	\$42.95	\$50.95	\$69.95	\$114.95	\$150.95	\$232.95	\$42.00	HOLE CONTRACT NAME WHILE CHINET ALLOWS CITY, CLIEB 29 GLOSS

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

# Office Accessories

# **Power Stamper**

Ideal for endorsements, return address, accounts receivable, and anywhere repetitive stamping is required. Stamp will generate over 50,000 impressions automatically! Available with five imprint color options: Black, blue, red, green and violet.



Portable - runs on 4 AA batteries (not included).

Price: \$64.95 each Item #S-PWC

# Re-inking Fluid

Available in black, blue, red, green and violet.

Price: \$4.95 each Item #S-INK



# Signature Stamp

Provide camera-ready signature in black ink on white paper with your order.

Price: \$24.95 each Item #S-5166



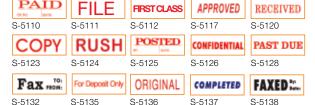
# **Pre-inked Convenience Stamps**

Save time and present a professional image when adding messages or instructions to documents or packages. Available in a selection of the most popular titles and messages for businesses.



Price: \$11.95 each

PAID



# **Pre-inked Stamps**

Saves you time in a number of ways. Use stamps to endorse and sign checks, print return address or fax information, add logo, state messages, and more. These can be printed with 28 characters per line up to 5 lines. Available in black, blue, red, green or violet ink.



Price: \$22.95 each

Your Name Your Telephone Number Your Address Your City, State and Zip

Elegant Address S-5158

YOUR NAME
YOUR TELEPHONE NUMBER
YOUR ADDRESS
YOUR CITY, STATE AND ZIP

Monogram S-5159

YOUR NAME YOUR TELEPHONE NUMBER YOUR ADDRESS YOUR CITY, STATE AND ZIP

Standard S-5160

YOUR NAME YOUR TELEPHONE NUMBER YOUR ADDRESS YOUR CITY, STATE AND ZIP

Logo\* Stamp S-5165

PAY TO THE ORDER OF (YOUR FINANCIAL INSTITUTION) FOR DEPOSIT ONLY (YOUR COMPANY NAME) (YOUR ACCOUNT NUMBER)

Endorsement S-5169 (black ink only)

ANDERSON & ASSOCIATES APPRECIATES YOUR BUSINESS THANK YOU FOR LETTING US SERVE YOU!

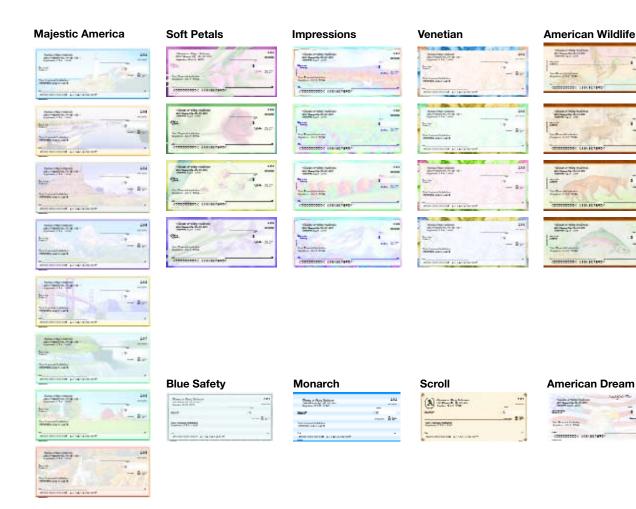
Message (create your own) S-5170

<sup>\*</sup>Additional logos can be found on page 18.

# Personal Checks

# Your Most Reliable Source for Business Checks is Now Your Trusted Source for Personal Checks

Thank you for the confidence you've shown by letting us provide checks that are 100% compatible with your accounting software. Take advantage of the same peace of mind and reliability you've grown to expect from Sage Checks & Forms by ordering from our line of personal checks. Imagine the convenience of having one partner for all of your check needs!



Save as much as 50% off bank check prices!\*

Item	Description	Plies	Scenes	1 Box	2 Boxes
WD-501	Majestic America	2	8	\$14.95	\$19.95
WD-503	Blue Safety	2	1	\$14.95	\$19.95
WD-517	Soft Petals	2	4	\$14.95	\$19.95
WD-519	Venetian	2	4	\$14.95	\$19.95
WD-520	Monarch	2	1	\$14.95	\$19.95
WD-522	Impressions	2	4	\$14.95	\$19.95
WD-523	Scroll	2	1	\$14.95	\$19.95
WD-525	American Wildlife	2	4	\$14.95	\$19.95
WD-528	American Dream	2	1	\$14.95	\$19.95

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

150 per box

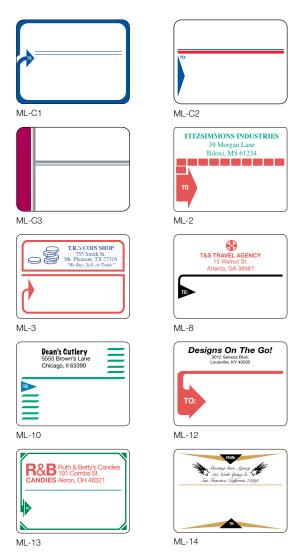
<sup>\*</sup>When compared to the cost at some banks and catalog suppliers.

# **Mailing Labels**

# **Personalized Mailing Labels**

Now you can use custom mailing labels, complete with imprints of your logo and return address, to present a professional image for your business. These high-quality labels are available as blank, or printed in a variety of colors and styles. Labels are available in quantities of 100, 200, 300, 400, 500, and in additional packs of 100 sheets.

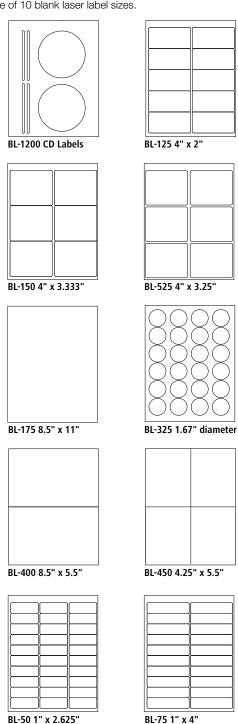
- Dimensions: 4" x 3 1/2" (compatible with most software packages)
- Choice of 10 custom borders
- Choice of type styles and colors (refer to page 7 for options)
- Option of return address and/or logo imprints



Add'l

# **Blank Labels**

Choice of 10 blank laser label sizes.



Add'l 100 200 300 400 500 Item 100 \$44.95 \$59.95 \$74.95 \$89.95 \$17.00

Item

100

200

300

Personalized \$54.95 \$79.95 \$99.95 \$124.95 \$134.95 \$44.00

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

400

500

Prices effective 07/09. Prices, colors, and quantities subject to change without notice.

# **IRS-Approved Tax Forms**

### Users on Release v10.x

The latest release of Sage MIP Fund Accounting includes the "Tax Forms and eFiling by Aatrix®" functionality for Payroll and 1099 tax forms. This feature eliminates the need for **some or all** pre-printed forms–allowing you to eFile or print your tax forms on plain paper instead.

If you do choose to print any forms please note, IRS regulations require that employee copies of Form W-2 (Copies B, C, and 2) and Form 1099 (Except Copy A) be printed on perforated paper. Additionally, filing instructions must be given to each employee (IRS Publication 1141 Sec. 2.05 & 2.19 and IRS Publication 1179 Sec. 4.4.3). Sage Checks & Forms offer these plain paper forms in the required perforated format.

save you time

and money!



### W-2 Forms

- IRS-Required Plain Perforated Paper
- Laser W-2 for use with Laser or Inkjet printers.
- Each 8 1/2" x 11" sheet is perforated according to IRS regulations
- · Fully compliant with IRS Publication 1141
- Employee filing instructions already printed on the back to save you time and money
- Form only option also available upon request.
- · Free W-3 Transmittal form with every W-2 order.

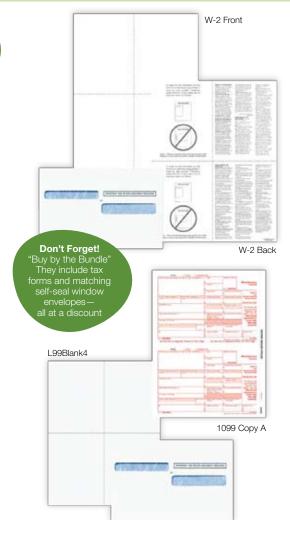
### 1099 Forms

- MISC, DIV, INT, and R
- Fully compliant with IRS Publication 1179
- For use with Laser or Inkjet printers
- One free 1096 Transmittal form with every 1099 order
- · Compatible regular or self-seal envelopes avaliable

W-2 Forms		25	50	100	200
W-2 Laser Bla	nk 4-up				
LW2BLANK4	One Part	\$11.95	\$15.95	\$18.95	\$27.95
Bundle W-2 La	aser Blank 4	-up with e	nvelopes		
LW2BK4DWS	One Part	\$31.95	\$41.95	\$47.95	\$70.95
Bundle W-2G	(Gambling V	Vinnings) a	III copies v	with envel	opes
LW2GDWS	One Part	\$49.95	\$72.95	\$98.95	\$173.95
1099 Forms		25	50	100	200
1099 Laser Fe	deral Copy	A (pre-prin	ted)		
L99A (MISC)	One Part	\$6.95	\$11.95	\$16.95	\$27.95
L99IA (INT)	One Part	\$6.95	\$11.95	\$16.95	\$27.95
L99DA (DIV)	One Part	\$6.95	\$11.95	\$16.95	\$27.95
L99RA (R)	One Part	\$6.95	\$11.95	\$16.95	\$27.95
1099 Laser Bl	ank 4-up (Co	ppy B, C ar	nd State)		
L99BLANK4	One Part	\$11.95	\$15.95	\$18.95	\$27.95
Bundle 1099 L	aser Blank	4-up with e	envelopes		
L99BK4DWS	One Part	\$31.95	\$41.95	\$47.95	\$70.95
Prices effective 07/0	9. Prices, colors,	and quantities	s subject to cl	hange withou	t notice.

Sage tax forms are 100% compatible when using Sage software.

Sage MIP Fund Accounting users on v.10.X have several options when choosing to print or eFile their tax forms with "Tax Forms and eFiling by Aatrix" functionality. These forms include 940, 941, 941b, 943, 945, W-2, W-3, 1099 MISC/DIV/INT/R Copy B, C and State Copies 1 & 2 and over 230 state forms. IRS regulations require the use of perforated paper in conjunction with W-2 (Copies B, C, and 2) and Form 1099 (Except Copy A). Additional fees required.



# How to Order, Imprints, and Shipping

# How to Order Checks, Forms, and Accessories

### Select a Compatible Check or Form Layout

Find the check or form featured in this catalog that will meet your needs. Our forms are guaranteed to be compatible with your software.

### Choose Style, Parts, and Color

Choose the style, parts, and check color (if applicable) to meet your business needs.

### **Add Business Accessories**

Order compatible envelopes and pre-inked stamps to save time addressing. Plus, save time with imprinted deposit tickets.

# **Standard Imprints**

We will use the information on the imprint from your sample voided check for your new check imprint. Please indicate any changes on the face of the voided check.

Type style A is free, type styles B-H are \$5.00.

### TOP QUALITY TOOLS 1942 N.E. MISSION ST.

CHICAGO, IL 60616 (312) 894-9845

# Custom Logos (\$35.00 one-time setup charge\*)

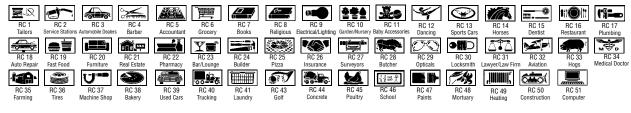
Clean, original, black and white art of your logo must be mailed with your order. The printer who printed your letterhead or business cards should be able to provide clean, black and white art if you don't have it available. We cannot accept faxes, photocopies, photographs, sketches, clippings, grayscale, or raised printing for logo art. We will call for your approval if additional charges are required for touch-up, typesetting, or rearrangement.



# Standard Logos (\$5.00)

Our standard logo categories range from animals and birds to home and business services and hobbies. Select from the standard logos shown below (note the logo number on the order form in the box marked "Standard Logo"). Or call us for our complete selection. The logo on your forms will be sized to fit a 3 1/2" x 4/5" upper window on our double-window envelopes.





# **Reverse Numbering**

If your laser printer loads from the front instead of the top, you may need us to reverse number your single sheet checks. Here's an easy test: mark a sheet of paper on one side, load the sheet into your printer with the marked side up, and print. If what you printed is on the reverse of the marked side, you'll want to write "yes" in the "Reverse Number" box on your order form.

## Remember!

When you change banks or your bank is assimilated in a merger, your account information will change. Be sure to provide us with your new account number and enclose a sample voided check with changes indicated on the face of the check.

## **Priority Shipping**

### 1-Week Delivery • Guaranteed

- Priority Shipping is available on orders of 250 or 500 checks or forms only. \$32.95
- Fax completed order form and a sample check or form to 800-688-5246 (Use 8 1/2" x 11" paper to fax in detail or fine mode).
- · Priority Shipping is not available for custom logos or orders.
- Saturday delivery available for an additional charge of \$10.00.
- · Sorry, no CODs.
- Offer applies to continental United States. Delivery to Alaska, Puerto Rico, and Hawaii available for an additional charge.
- Priority shipping charge is in addition to standard delivery charge.
- · Charge is per item ordered.

# Standard Shipping & Handling<sup>†</sup>

### 2-3 Week Standard Delivery

- Mail or fax order form and sample voided check.
- All standard orders shipped Ground Delivery.
- First-time custom logos are not accepted on fax orders.
- Each item is shipped separately and may arrive several days apart.
- Customers in Hawaii, Puerto Rico, and Alaska, as well as international customers, must call customer service for shipping charges.

### Standard Shipping Table - Ground (incontinental U.S.)

Purchase Amount	Shipping	Purchase Amount	Shipping
\$0-15.00	\$2.95	\$200.01-300.00	\$27.50
\$15.01-20.00	\$5.75	\$300.01-400.00	\$34.25
\$20.01-50.00	\$8.25	\$400.01-600.00	\$49.25
\$50.01-100.00	\$11.75	\$600.01-800.00	\$52.25
\$100.01-150.00	\$15.75	\$800.01 and up	FREE
\$150.01-200.00	\$20.00		

\*Reorders are \$5.00.

†Shipping prices subject to change without notice.

# How to Order Checks, Forms, and Accessories

# 3 Easy Ways to Order

PHONE: (516) 338-9500 ext 174

FAX: (516) 338-8862

EMAIL: tinaa@exempt5.com

# Select a Compatible Check or Form Layout

Find the check or form that will meet your needs using this catalog. Our forms are guaranteed to be compatible with your software.\*

## **Choose Laser or Continuous Format**

Choose laser format for laser or inkjet printers. Continuous format is available for dot-matrix or tractor-fed printers. Your Peachtree software supports both laser and continuous formats.

# Choose Style, Parts and Color

Choose the style, parts, and check color (if applicable) to meet your business needs. Free samples are available—please call (516) 338-9500 ext 147

### Satisfaction Guaranteed

If for any reason you are not completely satisfied with your order, return your purchase within 30 days of receipt for a full credit or refund, 100% including shipping and handling.

### Add Business Accessories

Order compatible envelopes and pre-inked stamps to save time. Imprinted deposit tickets are also available.

# Other Decisions About Your Checks & Forms Order

How many checks?
What will the starting number be?
Do you want your personalization in an upgraded style?
Do you need your laser checks reverse numbered?
Do you want to print a logo on your checks?
Do you want one or two signature lines?

All the Peachtree business checks in this catalog already comply with Check 21 legislation.

# Order Form

1. Customer/Shipping Information												
Please indicate street address for delivery.												
Firm name												
Attention												
Address												
Floor, suite, or room												
City, State, and ZIP												
Daytime phone number ()												
Fax number () Type of business # of employees												
l												
		mont/Continuous Obligat (				version _						
Type of printer: O Impact/Continuous O Inkjet O Laser O MICR												
2. Bill To (If different from shipping)												
l												
ı												
		er ( )										
, ,		formation										
<b>3.110</b>	duct im	Officiation		,		21 11 1			Logo Info	ormation		
Order	Item No.	Description	Parts	Check	Qty.	Starting Check	Туре	Reverse Number		1	Price	
No.		Bodspas		Color	, w.y.	Number*	Style	Yes/No	Custom Logo Yes/No	Standard Logo		
Sample	PALM60	Multi-Purpose Laser Check	1	Regal	500	1001	D	No	No	RC XX	Sample	
1		Maid Fair State St					_					
2					<u> </u>		<u> </u>	F				
4				<u> </u>		<u> </u>						
4. Imp	rint Info	ormation						 Standard/(	Custom Log	o Charge		
		single-window envelopes, and return addr				Order Subtotal						
		le imprint information for additional items ( ample voided check).	on a separate	e sheet. Personali	ızation	Standard Shipping & Handling						
Order No (From Section 3 above)					l	Optional Priority Shipping						
	1 1 1	<u> </u>	1 1 1		l	Order Total						
						(Please add applicable state and local tax.) Sales Tax						
					Grand Total							
					I	7. Payment Information						
	<u> </u>											
					1	Check or money order made payable to Sage Checks & Forms     Direct Bank Draft						
5. Custom Logo Options							ean Evnregs 🔿	Discover Eyn D				
		ogo will be printed to fit the Double-Wi	indow Envel	lone.			○ Visa ○ MasterCard ○ American Express ○ Discover Exp. Date					
O Yes, size	my custom log	go to fit the double-window envelope (v	window size	3 1/4" x 4/5").			Name on card					
O I don't plan to use the double-window envelope, so size my logo to the specified size I have submitted.  Please include clean, black & white, camera-ready artwork of your custom logo.						Cardholder signature						
6. Financial Institution Information					8. Other Options							
				1	-							
IMPORTANT! For mailed check orders, enclose a sample voided check. We will print checks as shown. Please indicate any changes on the face of the voided check. If you do not have a sample check,				O 2nd signature line (checks only)								
provide a Specification Sheet from your bank. For deposit slips and endorsement stamps, enclose a sample voided deposit slip. For faxed check orders, please copy (enlarge 200% if possible) a sample				O Text ove	O Text over signature line (checks only)							
check on a separate sheet. Use detail or fine mode. Sorry, no faxed custom logos. Please help us avoid duplication by not mailing or re-faxing the same order.												

<sup>\*</sup>Starting check number default is 1001. If no check numbering is required, indicate none or Arabic only,
Sage Checks & Forms offers two signature-required delivery options using approved carriers; expedited overnight with afternoon delivery and ground delivery.